



# SUMMER DAY CAMP COUNSELOR APPLICATION

FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

Name:		Date:	
Address:			
City:		State:	Zip:
Cell phone:		Home phone:	
E-mail:		University:	
Phone at School:		Major:	
Are you a teacher? Y <input type="checkbox"/> N <input type="checkbox"/>		If yes: School _____ Subject/Grade _____	

## TELL US ABOUT YOURSELF

Any previous camp experience? Y <input type="checkbox"/> N <input type="checkbox"/>		If yes, as a <input type="checkbox"/> camper <input type="checkbox"/> staff member <input type="checkbox"/> volunteer <input type="checkbox"/> CIT	
Are you: <input type="checkbox"/> 18 years or older <input type="checkbox"/> 21 years or older			
Please describe any awards or special recognition that you have received at work, school, or as a volunteer:			
Indicate any special skills/interests such as archery, arts & crafts, drama, sports, aquatics, nature, or other:			
List any hobbies or special interests you have that might prove beneficial to you as a camp counselor:			
Please list any certifications you have such as CPR, lifeguard, first aid, ropes course, or other:			
Please tell us why you want to work as a camp counselor with children:			
Please describe something that you've done at work, school (while volunteering, or at a place of worship) and that you are especially proud of. Also, if you have a resume, please attach it.			

<p>I am available to work June 11<sup>th</sup>-August 17<sup>th</sup>: <b>Y</b><input type="checkbox"/> <b>N</b><input type="checkbox"/></p> <p>If no, please list dates and why not:</p>
<p>I am able to work on a rotation as scheduled by the Director, 7am-6pm: <b>Y</b><input type="checkbox"/> <b>N</b><input type="checkbox"/></p> <p>If no, please say why not:</p>
<p>I am capable of and compliant with working with all age groups of campers, ages 5-12: <b>Y</b><input type="checkbox"/> <b>N</b><input type="checkbox"/></p> <p>If no, please say why not:</p>
<p>If I am hired, I am able to attend the <b>MANDATORY</b> staff training sessions:</p> <p><b>CPR/AED/First Aid:</b> May 11<sup>th</sup> 6-9pm <b>Y</b><input type="checkbox"/> <b>N</b><input type="checkbox"/> <b>N/A</b><input type="checkbox"/> (<b>currently certified need not attend</b>)</p> <p>If no, please say why you cannot attend:</p> <p><b>Orientation &amp; Training (New/1<sup>st</sup> year staff ONLY required to attend):</b> June 2<sup>nd</sup> 10am-5pm <b>Y</b><input type="checkbox"/> <b>N</b><input type="checkbox"/> <b>N/A</b> <input type="checkbox"/></p> <p>If no, please say why you cannot attend:</p> <p><b>Working with Children &amp; Staff Guidelines:</b> June 3<sup>rd</sup> 1:30-5pm: <b>Y</b><input type="checkbox"/> <b>N</b><input type="checkbox"/></p> <p>If no, please say why you cannot attend:</p>
<p>I am aware of and understand that I am allowed <b><u>one week</u></b> (total) of vacation time: _____ <b>(Initial)</b></p> <p>Notes:</p>

**STATEMENT ON ABUSE PREVENTION**

To protect the people in our care, as well as the staff members and volunteers who serve them, we follow strict policies on abuse prevention. We do everything possible to screen out potential offenders and to prevent abuse from occurring to people in our care. This protects the children from potential wrongdoers, and it minimizes the risk of false allegations against innocent staff members and volunteers. We fully cooperate with authorities in thoroughly investigating any and all allegations.

**We are an Equal Opportunity Employer, committed to valuing diversity and practicing inclusion.**

Interviews will begin being held in April. You will be contacted to set-up a day and time. For more information, please contact Celena R. Fleming, Community Development Director, [cfleming@asheboroymca.com](mailto:cfleming@asheboroymca.com). No phone calls, please.

# RANDOLPH-ASHEBORO YMCA

## JOB DESCRIPTION

**POSITION TITLE:** Counselor

**DEPARTMENT:** Child Care

**SUPERVISOR:** Community Development Director

**YEAR:** 2017-18

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### GENERAL FUNCTION

- Provide leadership and guidance for students ages 5-15.
- Provide growth and development opportunities for each student
- Development and operation of all aspects of program schedule
- Provide opportunities for development of awareness in each student
- Provide an enjoyable experience for each student
- Set a good example in promptness, manners, language, appearance and health

### QUALIFICATIONS

- At least 18 years of age.
- Pass a criminal background, work history and reference check.
- Submit to random drug tests when required.
- Experience or training significant for an After School or Summer Camp program.
- Interest in children or significant evidence of emotional maturity, good moral character, judgment, integrity and leadership capabilities.
- Ability to create and work within a Christian environment so that each student has the opportunity for spiritual growth.
- Ability to adapt to changing needs and circumstances.
- Current certifications in CPR & First Aid.
- Maintain a safe driving record in order to transport students in YMCA vehicles.

### PHYSICAL REQUIREMENTS

Standing	Proper Vision	Walking	Pushing	Pulling	Sitting
Running	Lifting (50 lbs)				

### PRINCIPLE ACTIVITIES

- Build and maintain enthusiasm in all groups.
- Develop and/or administer provided lesson plans & activities for scheduled program time, which include provisions for safe program operation, program opportunities and student age and ability difference.
- Execute lesson plans as an integral part of the daily program, making changes as they become necessary.
- Maintain all equipment used in one's program area and keep in good order.
- Report all program changes and equipment needs to the Community Development Director.
- Prepare and present devotions and snacks as scheduled.
- Attend staff meetings and scheduled overnight trips and/or family nights.
- Participate in planning and implementation of special events when requested by the Community Development Director.
- Report or share difficult or unusual situations to the Community Development Director so that they may be solved quickly and efficiently.
- Assist with pool supervision when necessary.
- Complete the Staff Orientations and Bloodborne Pathogens Training provided by the YMCA.
- Manage appropriate behavior with all youth and implement the YMCA's discipline policy when necessary.
- Ensure the cleanliness of the program areas during each activity.
- Be responsible for the accepting and receipting of payments and turning them into the YMCA.
- Keep confidential documentation of each child and daily attendance records and submit them to the Community Development Director.