

General Nursery Guidelines

Register your child by filling out the required information card.

Daily sign in/out sheet completed by the parent/legal guardian. Proper ID is needed for pick-up of someone other than parent. Notify nursery staff prior to pick-up.

Children in diapers should arrive in a clean diaper. We will change diapers/pullups if needed. Parents are required to clean child if a bathroom accident happens.

Label all necessary items for child. No personal toys allowed.

Due to allergies, we no longer allow peanut butter or nuts and eggs to be brought in. Grapes should not be left whole, to prevent choking.

Nursery workers are not allowed to spoon-feed children. Must be able to eat independently (with exception of bottle feeding).

If your child is sick and has a fever, allow a full 24 hours before bringing them back to the nursery.

Children who are contagious will not be allowed to stay in nursery. If your child becomes ill while here, you will be asked to come sign your child out. Examples are but not limited to: temp of 100 or higher, diarrhea, vomiting, and a rash not heat related.

Maximum time limit a child can stay in nursery is 4 hours a day.

If you leave the facility while we have your child, notify staff and pay the offsite fee for the hours you have been gone.

A 10 minutes time adjustment if your child is upset and not adjusting to the nursery room. We are not able to provide 1:1 ration for children. If your child is new to this environment we ask that you limit the time that you sign in your child with us (max of 20 minutes) to allow them to adjust and your workouts will be a success.

Nursery Discipline

Examples of aggressive behavior included but are not limited to the following: hitting other children and staff, kicking, biting and pushing.

1st occurrence: 3 warnings followed by 3 or more timeouts = discipline form filled out and given to parent.

2nd occurrence: time out, discipline form filled out and parent asked to sign child out. The child is removed from the nursery for 5 days.

3rd occurrence: parent notified, discipline form filled out, child signed out and removed for 30 days.

If behavior continues after the 30 day removal, the child will permanently be removed from the nursery program.